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Draft Meeting Minutes:

Project: Community Consultation Project for the Proserpine-Shute Harbour Road

Subject: Minutes – Project Advisory Committee (PAC) Meeting No.5
1:00pm – 3:00pm, 17th December 2007, Whitsunday Shire Council Board Room

Meeting opened by Mark Fenton at 1:10pm

Agenda Item 1: Welcome and Introductions

Attendees:

1. Marc Turner – Tourism Whitsundays (TW)
2. Faye Chapman – Residents Traffic Action (RTA)
3. Jillian D’Urso – Department of Main Roads (DMR)
4. Dr Mark Fenton – Environment and Behaviour Consultants (EBC)
5. Arwen Rickert – Environment and Behaviour Consultants (EBC)
6. Jim Jarvis - Community member
7. Rebecca Andrews – Whitsunday Development Corporation (WDC)
8. Cr Mario Demartini (WSC)
9. Mary O’Flynn - Residents Traffic Action (RTA)
10. Jim Wort – Residents Traffic Action (RTA)
11. Peter Jennings – Whitsunday Way Advisory Committee (WWAC)
12. Lyn Gregson – Adelyn Retail
13. Danielle Seymour – Whitsunday Shire Council (WSC) (for part of meeting)
14. Peter Button – Whitsunday Shire Council (WSC)
15. Paul Delornay – Whitsunday Shire Council (WSC)

Apologies:

1. Phil Holloway – Whitsunday Shire Council (WSC)
2. Pat Aprile – Department of Main Roads (DMR)
3. Jan Clifford – Community member
4. Robin Salmon – Community Member

Agenda Item 2: Minutes of previous meeting

2.1 Minutes from PAC 4

The minutes from PAC meeting number 4 held on 26 October 2007 at the Whitsunday Shire Council Boardroom were confirmed.

Agenda Item 3: Consultation Update

3.1 Communications

Two media releases have been placed in local newspapers over the last few weeks. The first thanked the community for their input in the public displays and advised that the first phase of consultation was ending. The second advised the public of the timeline for further consultation activities in 2008 and discussed the interim intersection treatment at Adina Street.

A newspaper advertorial will also be placed next week and again in January 2008 advising of the timeline for upcoming consultation activities.

Thank you letters, emails and faxes have also been sent to interested residents and stakeholders on the database. These letters also discuss the timeline for further consultation activities in 2008 as well as the Adina Street interim intersection treatment.

PAC members confirmed their wish that the public and stakeholders be adequately informed that further comments can be made via the internet site, project email and 1300 number throughout the consultation process and that it is not too late to make comment.

3.2 Consultation

No further consultation activities have taken place since the last PAC meeting. A total of 327 submissions were received from the first phase of consultation. These were entered into a consultation database and circulated to all PAC members with a summary report.

3.3 Development of Vision Statement and guiding principles

Carried over until after Agenda Item 4.

Agenda Item 4: Upcoming consultation process

4.1 Timelines

1. Thursday 31st January – EBC circulates Draft Vision Statement and guiding principles to PAC for review.
2. Week beginning 11th February – PAC meeting to review and finalise Draft Vision Statement.
3. Weekend of 16/17th February – Draft Vision Statement provided to community for comment via public displays.
4. Week beginning 25th February – PAC meeting to finalise Vision Statement and review process and content of Information Sessions
5. Week beginning 10th March – Commence information sessions, followed by negotiation sessions

Note:

In developing a Draft Vision, EBC will consider consultation outcomes, draft visions developed by PAC members and the original Whitsunday Way Vision.

EBC will investigate options for extending the public display period via the use of static (unstaffed) displays at the libraries, supermarkets etc.

PAC members agreed that it was important that the final vision be developed in time for the last WSC meeting in February to enable it to be tabled and voted on before the amalgamation.

Information Sessions

PAC members agreed that information sessions would need to present information on:

- Traffic modelling (Maunsell report)
- Future development (list of approved developments from WSC)
- The WGMI report (if available at the time)
- Community aspirations (the Vision and consultation outputs)
- Information on legislation governing developer contributions to infrastructure upgrades

These sessions would be open to any interested individuals and organisations and would most likely be conducted as a series of half day sessions.

Negotiation Sessions

The negotiation sessions would focus on key sections of the road first, and then look at overall sections. Key stakeholders would be invited to participate.

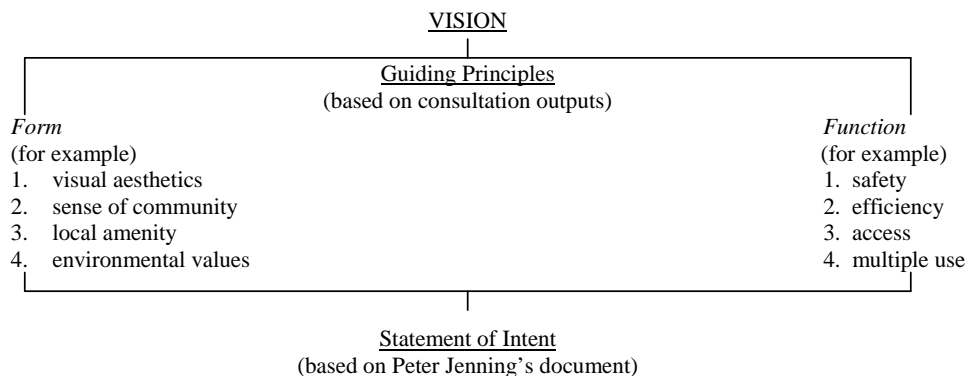
It was suggested that the Transport Minister be invited to one of these sessions. This will be followed up through Main Roads internally.

Development of Vision Statement and Guiding Principles

Two documents were circulated by PAC members to be considered by the rest of the PAC in developing a vision statement. These documents were discussed, as was the need to refer to the original Whitsunday Way vision statement which was developed with community input.

PAC members agreed that the vision needs to seek balance between road 'form' and 'function'

It was agreed that the following structure be used to develop the vision statement:



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Agenda Item 5: Other items

5.1 Integration with other projects

PAC members agreed there was a need to hold a meeting of related projects (WGMI – Maunsell, Dept Local Government and Planning), Airlie Main Street Project – GHD), Road Signage Audit – WDC) to discuss linkages and integration. This meeting was to have been organised by WSC this year but will now be organised by EBC and held in early 2008.

There may also be a meeting of Developers in Airlie Main Street arranged to discuss their desires for the upgrade and development of the Main Street.

PAC members agreed that a letter should be written to the WGMI project team to request a date for when the 'inquiry by design' will be complete as this is an important component of the project.

5.2 Future local government involvement after amalgamation

It was agreed that the vision be finalised and submitted to WSC in late February in time for their last meeting before the amalgamation to enable the current Council to vote on it.

It was also agreed that it would be advantageous for the information sessions and negotiation sessions to be held after the amalgamation to enable the new Council to be involved from the onset.

Meeting closed: 3pm

Next meeting: PROPOSED ONLY – TO BE CONFIRMED Week beginning 11th February.